



City Clerk's Office
City of Durham
101 City Hall Plaza
Durham, NC 27701
(919) 560-4166
(919) 560-4835 (FAX)

CURRENT VACANCIES ON BOARDS, COMMITTEES AND COMMISSIONS

June 9, 2016

Release #11

The City of Durham is seeking interested citizens to serve on the following Boards:

- Durham Bicycle & Pedestrian Advisory Commission
- Durham Board of Adjustment
- Durham City-County Appearance Commission
- Durham Convention Center Authority
- Passenger Vehicle For Hire Commission
- Recreation Advisory Commission

Due to terms expiring, there will be three (3) vacancies on the **Durham Bicycle & Pedestrian Advisory Commission** for citizens representing the categories of **Recreation/Recreation Business, Bicycle Commuting and NCCU Liaison with the terms to expire on August 31, 2019.**

The primary purpose of the Commission is to provide advice to the City Council and the Board of County Commissioners on questions relating to bicycle and pedestrian issues. Six (6) members are appointed by the City Council representing the following constituencies which have an interest and expertise in: Bicycle Commuting, Urban Trails and Greenways, University Student/University Facilities, Transportation Planning/Policy, Recreation/Recreation Business and the Inter-Neighborhood council.

The Commission meets at 7:00 p.m. on the 3rd Tuesday of each month in the Committee Room at City Hall. Members serve without compensation and must reside within the corporate City limits.

Due to a resignation and a term expiring, there are currently two (2) vacancies on the **Durham Board of Adjustment for an Alternate Member (term expires June 30, 2018) and a Regular Member (term expires June 30, 2019).**

The Board shall hear applications for use permits and variances, decide appeals of zoning district boundaries and decide appeals of decisions by the administrative officials interpreting the zoning ordinance.

The Board meets the 4th Tuesday of each month at 8:30 a.m. in the Committee Room at City Hall. Applicants must be willing to set aside one day a month to serve. Members serve without compensation and applicants must reside within the corporate city limits.

Due to a resignation, there is currently one (1) vacancy on the **Durham City-County Appearance Commission** with the term to expire on April 1, 2019.

The purpose of the Commission is to enhance and improve the visual quality and aesthetic character of Durham City and County. The Commission consists of 15 members, seven members appointed by the City Council and eight members appointed by the Board of County Commissioners. A majority of the members shall have expertise in a design field such as architecture, landscape design, city planning, horticulture, urban design or a related field. While encouraging applicants with expertise in aesthetics, attempts shall also be made to assure that the appointments represent a cross section of the community. The Board meets the 3rd Wednesday of each month at 5:30 p.m. in Conference Room GA located on the Ground Floor of City Hall. Members serve without compensation and must reside within the corporate city limits.

Due to a term expiring, there will be one (1) vacancy on the **Durham Convention Center Authority** with the term to expire on July 31, 2019.

In making appointments to the Convention Center Authority, priority will be given to having a balance of people who have at least five years of business management, legal, accounting or other pertinent experience, which may include experience with budgets, sales and marketing plans or business contracts.

The Authority employs independent contractors, helps determine rates for the use of the facility, helps formulate policies and procedures for the operation and use of the facility, administers, oversees and evaluates the performance of the Management Company and other contractors under the Management Agreement or any other contracts pertaining to operation, management or maintenance of the facility. It also reviews, evaluates and makes recommendations to the governing boards regarding the annual operating budget and related reports, authorizes expenditures of funds for operations, repairs, insurance and other costs.

The Board meets on the last Thursday of each month at 12:00 noon at the Durham Convention Center (located inside the Durham Marriott) at 201 Foster Street. Members serve without compensation. Applicants must reside within the corporate City limits.

Due to expired terms, there are currently two (2) vacancies on the **Passenger Vehicle For Hire Commission** representing **Substance Abuse Prevention Sector** and **Law** with the terms to expire on January 1, 2019.

The Commission shall hear appeals from decisions of the Taxicab Inspector and will also hear citizen complaints and recommendations concerning taxicab services.

The Commission meets on the 4th Wednesday of each month at 7:00 p.m. in the DATA Administration Facility which is located at 1907 Fay Street. Members are compensated \$25.00 per meeting attended and they must reside within the corporate City limits.

Due to terms expiring, there will be three (3) vacancies on the **Recreation Advisory Commission with the** terms expiring on August 8, 2019. One vacancy is for a person with a disability.

This Commission works with the Director of Recreation and makes recommendations regarding recreation programs, facilities, resources and needs of the city.

The Committee meets on the 2nd Wednesday of each month at 7:30 a.m. at the Parks & Recreation Department at 400 Cleveland Street. Members serve without compensation. Applicants must reside within the Corporate City limits.

Members of a board, committee or commission shall attend at least fifty percent (50%) of the meetings in a given 12-month period. It shall be the policy of the City Council to remove that appointee in the absence of his/her showing good cause and to make another appointment. This paragraph shall not apply to members of the Human Relations Commission, who are subject to the attendance requirements of Section 34-108(e) of the City Code or boards, committees and commissions that have their attendance requirements addressed through by-laws or an interlocal agreement. **City and County Taxes must not reflect any delinquency.**

Applications may be obtained from the City Clerk's Office located on the second floor of City Hall, from 8:00 a.m. to 5:00 p.m., Monday through Friday or visit the City's web site at www.durhamnc.gov. Click on Government/City Clerk's Office and then Boards, Committees and Commissions.

Notice Under the Americans with Disabilities Act

A person with a disability may receive an auxiliary aid or service to effectively participate in city government activities by contacting the ADA Coordinator, voice 919-560-4197, fax 560-4196, TTY 919-560-1200, or ADA@durhamnc.gov, as soon as possible but no later than 48 hours before the event or deadline date.

Deadline for receiving applications is 5:00 p.m. on the following date:

Durham City-County Appearance Commission.....	June 24, 2016
Durham Board of Adjustment.....	July 1, 2016
Passenger Vehicle For Hire Commission.....	July 1, 2016
Durham Convention Center Authority.....	July 1, 2016
Durham Bicycle & Pedestrian Advisory Commission.....	July 11, 2016
Recreation Advisory Commission.....	July 11, 2016